

## SRM PUBLIC SCHOOL

(Affiliated to CBSE, Affiliation No: 1930869)

Nandhivaram, Guduvanchery, Chengalpattu Dist, TamilNadu, India. PinCode : 603202.

www.srmps.edu.in

### TRANSFER CERTIFICATE

Book No: ..... Academic Year: 20..... - 20..... S. No: ..... Admission No: .....

1. Name of Pupil : ..... EMIS No : .....

2. Father's/ Guardian's Name : .....

3. Nationality : ..... Religion & Community : .....

4. Whether the Candidate belongs to Schedule Caste or Schedule Tribe : .....

5. Date of first admission in the school with Class : .....

6. Date of Birth (in Christian Era) according to Admission Register (in figure) : .....

(in words) : .....

7. Class in which the Pupil last studied : .....

8. School/Board Annual Examination last taken with result : .....

9. Whether failed, if so once / twice in the same class : .....

10. Subjects Studied: .....

11. Whether qualified for promotion to the higher class : .....

If so, to which class (in figure & words) : .....

12. Whether the Pupil has paid all the dues to the School : .....

13. Any fee concession availed of, if so the nature of such concession : .....

14. Total Number. of working days : .....

15. Total Number. of working days present : .....

16. Whether NCC Cadet/Boy Scout/Girl Guide(details may be given) : .....

17. Games played or extra-curricular activities in which the pupil usually took part (mention achievement

level therein) : .....

18. Reason for leaving the school: .....

19. General conduct : .....

20. Any other remarks : .....

21. Date of application for transfer certificate : .....

22. Date of issue of transfer certificate : .....

Prepared by  
(Name and Designation )

Checked by  
(Name and Designation)

Principal  
(with Office Seal)